



Customer form

In order to register your company in our system, please fill out this form completely and return it signed with supporting documents and attachments to:

registration@akpc.ir

Important Notice 1:

For export of petrochemicals, your esteemed company should be registered outside of Iran.

Iranian companies registered in mainland won't be registered for export purposes.

Important Notice 2:

Attachments are important part of registration process. Please submit them attached to this form. The list of attachments required by this form is as below:

- Company incorporation documents and business license along with the approval from the Iranian embassy or consulate in the company country.
- Copy of the original company's constitution (articles of association) along with the complete list of board members with copy of passport of the CEO.
- Audited financial statement for the last two years, attested by a legal affair or a comfort letter from a bank BCL.
- A copy of the first and last official newspaper of the company

** Please consider all documents should be translated into ENGLISH by official translation bureau and only scanned documents are valid.

Important Notice 3:

Kindly physically sign and stamp all pages of this form and post to AKPC address.

Important Notice 4:

Responding to starred items is compulsory.

A. Company Incorporation Information:

A.1. *Registration Code/ Certificate Number :

A.2. *Present Company name / Previous Company name / Company type :

A.3. *Country and date of Incorporation :

A.4. *Please attach business licenses and certificates; for example Memorandum of Associations (MOA) and Articles of Associations (AOA) in English or translated to English, attested by a legal affair.

B. Company Management Information

B.1. *Please furnish the following information about company's managers :

Position	Full Name
CEO	
Chariman of the Board	

B.2. *Please attach copy of passports or National ID Cards of CEO and Chairman of the Board to this form.

C. Contact Information

C.1. *Company Address and Postal Code :

C.2. * Company Website:

C.3. *Telephone and Fax Number:

C.4. COE,s mobile number and phone number of available contact person:

C.5. *Does your company have any representative in Iran? (Y/N)

If yes, please furnish your Iranian representative name and contact information by original copy of letter of introduction behalf of mother company (stamped and signed in official letterhead).

C.6. *Email Address you wish to receive our further tenders. (Only one email)

** All future Tenders or any announcements will be communicated only by the above address.

D. Financial Information

D.1. *Audited financial statement for the last year, attested by a legal affair. or a comfort letter from a bank.

E. Trading Experience Information

E.1. Does the company have experience in trading of petrochemicals with origin of Iran? (Y/N)

If yes, please mention top 4 Iranian companies that you have traded in the past three years with their total volume (in Metric Ton):

Company Name	Product	Tonnage

E.2. Please mention top 4 non-Iranian companies that you have traded in the past three years with their total volume (in Metric Ton):

Company Name	Product	Tonnage	Company Contact Point

F. List of Desired Products

F.1.* Please specify list of products you want to work on, your target market (target countries or areas), and estimated volume :

Product	Target Market	Estimated Volume

H. Declaration

I,, on behalf of company, hereby, declares that the details furnished above are true and correct and it undertakes to inform AKPC of any changes therein, immediately. In case, any of the information is found to be false or untrue or misleading or misrepresenting, the company is aware that it shall be held liable for it.

After registration, we (I and the Company) hereby represent and pledge to AKPC Company the followings and shall ensure and procure with full responsibility that our affiliates, employees, agents, contractors, or any other legal entity or natural person involved in performance of Agreements/Contracts (“Associated Persons”) shall be bound by the same pledge:

1- We undertake that in performing any of our obligations and responsibilities under our Agreements/Contracts, neither we nor any of the Associated Persons will commit any criminal offence and/or infringement of mandatory legal requirements applicable to its performance of Agreements/Contracts and that it agrees to undertake all necessary measures to prevent any such offence and/or infringement from incurring.

2- We and the Associated Persons shall not commit any corruption, breach of confidentiality, falsification of documents or data, offering, promising or conferring benefits to any civil servant, official or other person bound to carry out public service duties and/or any employees of a contractual partner, any violation of an applicable law, including collusive agreements on prices or price elements, prohibited price recommendations or collusive agreements regarding the submission or non-submission of bids and any profit sharing and payments to other bidders to the extent such acts and/or omissions are qualified as criminal offence or infringements of mandatory legal requirements under the respective laws which are applicable to such acts and/or omissions, or any form of money-laundering or fraud under any relevant jurisdiction.

3- We and Associated Persons represent and warrant that none of the aforementioned improper or illegal acts have occurred as of the date of preparation of this Form.

4- Any breach of the above representations, warranties, pledges, undertakings and commitments shall make us liable under the law and the Contract towards AKPC for all costs, damages, penalties, or any form of adverse consequences to which we shall indemnify AKPC and hold it harmless, without prejudice to our liability under the laws towards the respective authorities.

Authorized signature:

Date and place:.....